

3SA – Service Agreement (SA)

Effective Date:_____. Time:_____

Between:

Service Provider: Silver Stiletto Security Agency LLC ("3SA"), a Virginia-registered investigative and consulting firm

Client: _____

1. Scope of Services

3SA agrees to provide the following services based on the client's selected tier:

- Basic Background Check (\$75): Public records, criminal history, and ID match
- Basic+ (\$100): Cross-check of known aliases, SSN traces, and address history
- Enhanced Investigative Consultation (\$Variable): Includes digital footprint scan, targeted verification, and report delivery with action summary
- Consulting Services (\$350) Small to medium security risk assessment for your private home or small business.
- Bulk background checks (\$500) covers 10 background checks.
- 30 applicant background screening services (\$2,000.00) Prices are negotiable to fit your company's needs.
- A la carte (\$Variable) We are happy to meet your company's needs. We will negotiate prices for anything over \$2,000.00

Additional services may be added upon written agreement.

2. Timeline

- Standard turnaround: 3–5 business days from date of payment and client info submission
- Expedited (24–48hr turnaround): +\$50 (based on availability)

3. Payment Terms

- Full payment required upfront via secure link, digital invoice, or approved platforms (PayPal, Square, CashApp)
- Invoices valid for 5 days
- No refunds after investigative work has begun

4. Confidentiality

All services are governed by the 3SA Non-Disclosure Agreement (NDA), which the client acknowledges having reviewed and accepted prior to engagement.

5. Limitation of Liability

Client agrees that 3SA's services are professional in nature and based on accessible public/private data.

Findings are informational and not intended as legal advice or guarantee.

Client waives and releases 3SA from liability, now and in perpetuity, for any outcome, decision, or third-party action resulting from the use of investigative findings, except in cases of willful misconduct.

6. Client Responsibilities

Client agrees to:

- Provide accurate identifying info for subject verification
- Avoid submitting requests that violate local or federal privacy laws
- Use findings ethically and within legal scope

Failure to comply may result in termination of services without refund.

7. Termination

Either party may terminate this agreement in writing prior to the start of services. Once services have begun, no partial refunds will be granted.

8. Governing Law

This agreement is governed by the laws of the Commonwealth of Virginia, with venue in [Insert County].

9. Entire Agreement

This SA, combined with the accompanying NDA, reflects the full agreement between parties. No change is valid unless in writing and signed by both.

IN WITNESS WHEREOF, both parties execute this Agreement on the Effective Date:

Client

Signature: _____

Name: _____

Date: _____

3SA – Silver Stiletto Security Agency LLC

Signature: _____

Name: Ricardo A. Roman

Title: Co-Founder, 3SA

Dcjs #11-30207

Date: _____

